

2023 Whitehall Fall Festival Vendors

Sponsored by The Whitehall Chamber of Commerce

September, 23, 2023

10 AM - 5 PM

Whitehall Locations: Community Center, 11 N. Division St.

Organization/Company Name: _____

Contact Person: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City/ST/Zip: _____

Type of items to be Sold/Displayed: _____

10'x10' Booth Space: \$50 Food Truck or Food Vendor: \$75

Will you require a power outlet? Yes No

- *The Whitehall Chamber of Commerce, Town of Whitehall, Fall Festival Committee, the Whitehall Community Center nor their employees or volunteers can or will be held responsible for the safety of the exhibits, exhibitors, or their property against theft, burglary, vandalism, or damage by fire, water or other causes. The exhibitor agrees by signing this agreement and participation to waive any and all claims from damage resulting from participation in the show. It is strongly recommended that the exhibitor carry liability insurance to protect themselves.*
- *The exhibitor will comply with all rules, regulations and conditions determined necessary by the Fall Festival Committee, Town of Whitehall, Jefferson County Health Department, and State of Montana for governing conduct of exhibitors at The Fall Festival for the mutual benefit of all the exhibitors and the comfort, safety and welfare of all visitors.*
- *The Fall Festival Committee reserves the right at its sole discretion, to limit the number of exhibitors of a particular type of product, service or business.*
- *Each booth will be provided with one 8' table and 2 chairs. Please check below if you do not wish to use them.*
- *Vendor location assignment will be provided by the Committee. To be fair to everyone, requests for booth location will not be accepted.*
- *Vendors are **required** to keep their booth area setup until 5:00pm the day of the event, unless given permission by Fall Festival Chairman to close early.*
- *Vendors are required to make sure their booth space is clean and damage free when they leave.*
- *Vendors who do not comply with remaining open until 5:00 pm will not be invited back to future events of any kind.*
- **SPACE IS NOT RESERVED UNTIL PAYMENT IN FULL IS RECEIVED WITH APPLICATION, IN PERSON OR BY MAIL.**
- **DEADLINE TO REGISTER IS SEPTEMBER 13, 2023. LATE REGISTRATIONS WILL BE considered BUT NOT GUARANTEED.**
- *Once your vendor space has been reserved, you will be notified of your location when you check in at the event. Your booth assignment will be provided at set up time.*
- *REFUNDS will only be available if the event is canceled.*
- **SETUP TIMES:** *Friday, September 22nd from 3 pm - 6 pm, Saturday, September 23rd from 8 am - 9:30 am. All vendors MUST have their booth completely setup no later than 9:30 am Saturday morning. No sales permitted before 10 am. Customers will be asked to return at 10 am.*

Signed: _____ Printed Name: _____

Date: _____

I will set up _____ Friday evening _____ Saturday morning _____ I do **NOT** need a table and chairs

Please return this signed contract/registration form with your full payment to:
Whitehall Chamber of Commerce 501 N. Whitehall Street Whitehall, MT 59759
Please contact the Chamber with questions (406) 287-2260 or email whitehallmtchamber@gmail.com